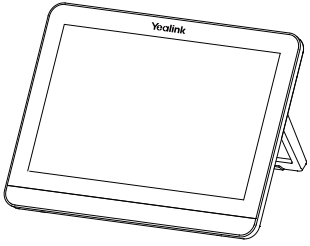
Yealink

Collaboration Touch Panel

CTP18



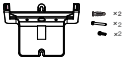
English | 简体中文

Quick Start Guide (V1.0)

Package Contents

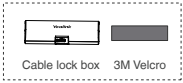
CTP18

7.5m
Ethernet Cable

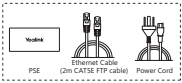


Mounting Bracket
and Accessories

Screwdriver



Cable Lock Box



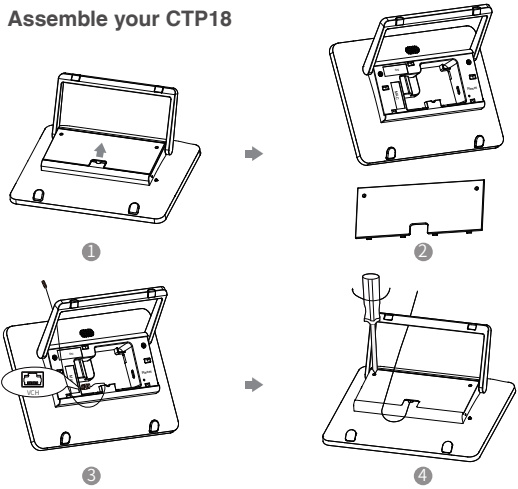
PoE Adapter
(Optional)

Quick
Start Guide

Note: The PoE adapter is only included in the MeetingBar endpoint product package. We recommend that you use the accessories provided or approved by Yealink. The use of unapproved third-party accessories may result in reduced performance.

CTP18 Connection

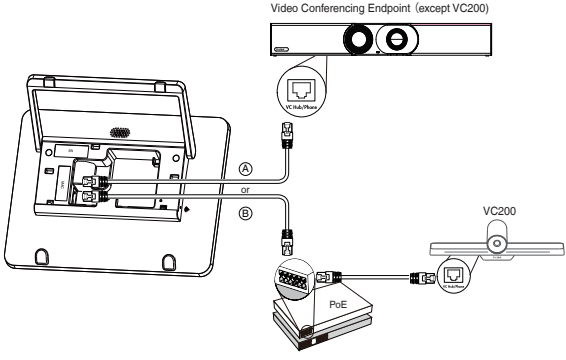
- **Assemble your CTP18**



● Connect your CTP18 with the endpoint

Method 1. Connect the CTP18 with endpoint directly

(It is only applicable to VCS endpoints and MeetingEye endpoints)

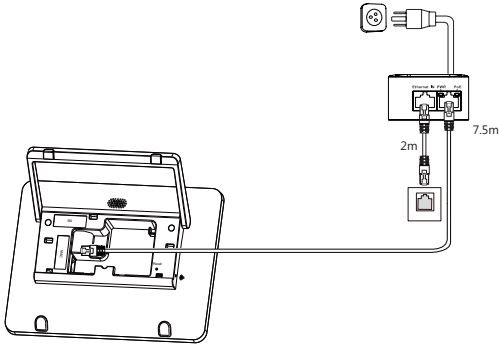


After connecting CTP18 to the endpoint, you can control the endpoint on CTP18.

Method 2. Connect the CTP18 with the endpoint by Wired LAN

(It is only applicable to VCS/MeetingEye endpoints/MeetingBar endpoints)

❶ **Connect the CTP18 to PoE Adapter**



❷ **Pair the CTP18 with endpoint**

- For VCS/MeetingEye endpoints:
  Enter the endpoint IP address and PIN code according to the on-screen prompts in the CTP18, then the system will be automatically paired with the CTP18.

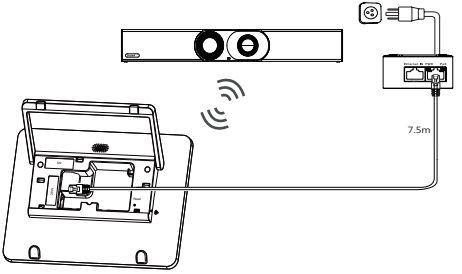
Note: If the system has a YMS or other account logged in, the IP address show in the more settings; if not, the IP address show in the monitor idle screen.

- For MeetingBar endpoints running in Teams version:
  Sign into the same Microsoft account on both CTP18 and the endpoint, then enter the PIN code according to the on-screen prompts, after that the system will be automatically paired with the CTP18.

- For MeetingBar endpoints running in Zoom version:
  Enter the IP Address(which you can obtain on the endpoint interface), then the system will be automatically paired with the CTP18.

Method 3. Connect the CTP18 with endpoint Wirelessly

(It is only applicable to VCS endpoints and MeetingEye endpoints)



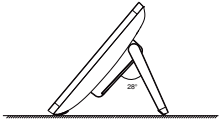
After connecting the CTP18 with endpoint wirelessly, you can control the endpoint on CTP18.

Note: The CTP18 supports 48V/0.27A power supply.
Make sure that you connect the CTP18 to the endpoint.Otherwise, the CTP18 may not work properly.

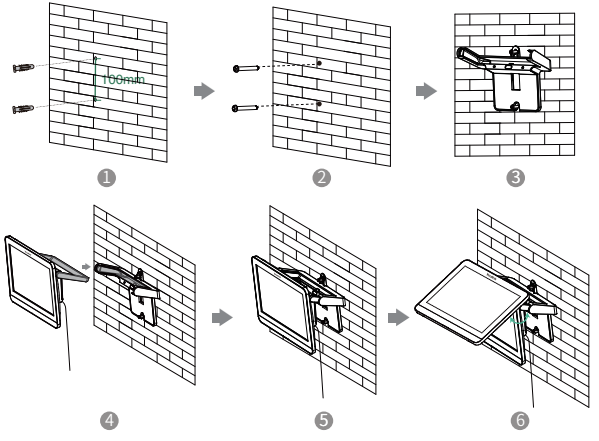
CTP18 Installation

- **Put on a table**

  You can place the CTP18 on the conference room table and adjust the touch screen as you need.



- **Mount on a wall**



If the conference room environment allows, you can also route the CTP18 through the wall.

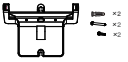
Start to Use the CTP18

After the CTP18 is connected to the endpoint, the CTP18 will synchronize the configuration with the endpoint, and then you can use it to control the endpoint. For more information about how to use the CTP18 to control the endpoint, refer to the user guide.

包装清单

CTP18

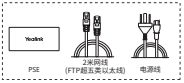
7.5米网线



挂墙架配件

螺丝刀

USB锁线盒



PoE电源

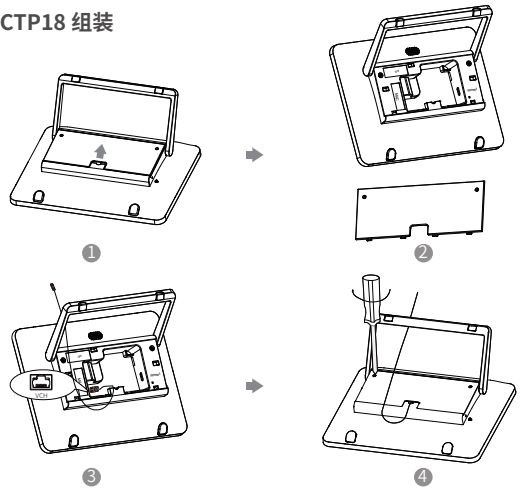
快速入门指南

说明: 只有Teams&Zoom版本的CTP18标配PoE电源。

我们推荐使用由Yealink提供或经Yealink认可的配件和线缆，使用未经认的第三方配件和线缆可能会导致性能的下降。

CTP18 连线

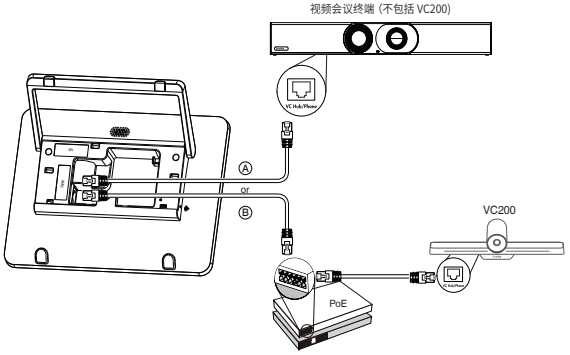
- **CTP18 组装**



● CTP18与终端连接

方式1. CTP18与会议电视终端有线直连

（仅适用于VCS二代终端/Meeting Eye系列终端）

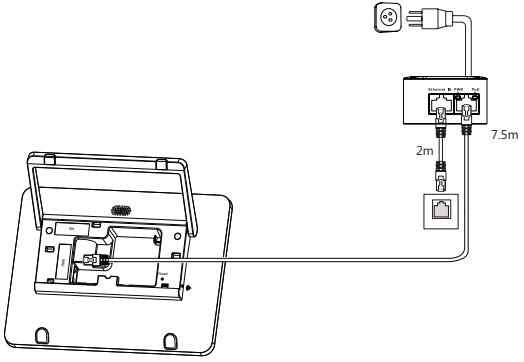


CTP18与终端直连后可直接控制终端。

方式2. CTP18与会议电视终端有线局域网配对连接

（适用于VCS二代终端/MeetingEye系列终端/MeetingBar系列终端）

❶ **CTP18连接PoE电源**



❷ **CTP18与终端配对**

-对于VCS二代终端/MeetingEye系列终端：

根据CTP18页面提示内容输入终端IP与配对码后，系统将自动与终端进行配对。

说明：未登录服务平台或账号时终端IP地址显示在终端空闲界面，若登录服务平台或账号在终端上点击更多查看。

-对于Teams版本的MeetingBar系列终端:

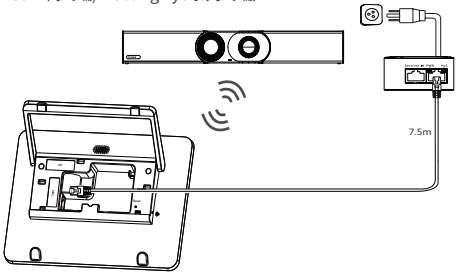
终端和CTP18先登录相同的微软账号，再根据终端显示器的界面提示内容，在CTP18上输入相应配对码后，系统将自动与终端进行配对。

-对于Zoom版本的MeetingBar系列终端：

在CTP18的登录界面，输入终端的IP地址(在终端初始界面查看)，系统将自动与终端进行配对。

方式3. CTP18与会议电视终端无线连接

(仅适用于VCS二代终端/Meeting Eye系列终端)



CTP18与终端无线连接后可直接控制终端。

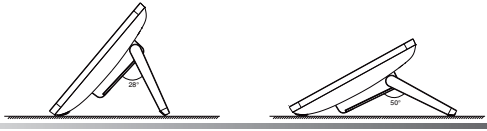
说明：CTP18支持48V/0.27A的电源。

确保CTP18和终端间的连通性，否则会导致CTP18无法正常工作。

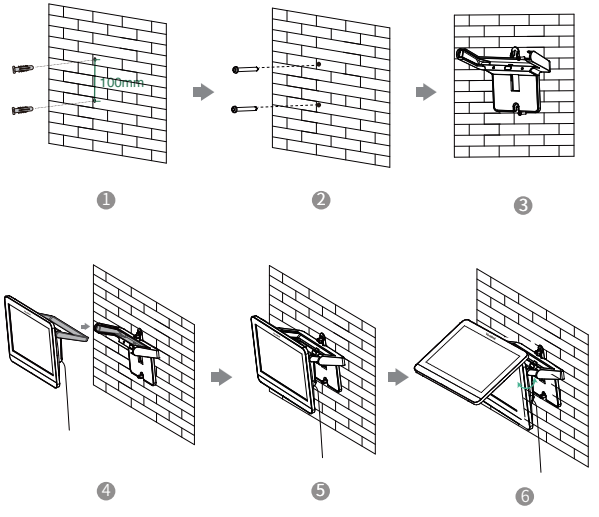
CTP18 安装

- **置于桌面**

你可以将CTP18置于会议室桌面，CTP18可以调节至需要的角度。



● **墙装**



会议室环境允许的情况下，你也可以将CTP18穿墙走线。

开始使用 CTP18

CTP18与终端连接后将从终端同步配置数据并进入主页控制终端。更多关于CTP18如何搭配终端使用的信息，请参考相应终端的用户指南。

Operating Ambient Temperatures

- Operating temperature: +32 to 104°F (0 to 40°C)
- Relative humidity: 5% to 90%, noncondensing
- Storage temperature: -22 to +160°F (-30 to +70°C)

Warranty

Our product warranty is limited only to the unit itself, when used normally in accordance with the operating instructions and the system environment. We are not liable for damage or loss resulting from the use of this product, or for any claim from a third party. We are not liable for problems with Yealink device arising from the use of this product; we are not liable for financial damages, lost profits, claims from third parties, etc., arising from the use of this product.

Explanation of the symbols

- DC symbol

  is the DC voltage symbol.

- WEEE Warning symbol

  To avoid the potential effects on the environment and human health as a result of the presence of hazardous substances in electrical and electronic equipment, end users of electrical and electronic equipment should understand the meaning of the crossed-out wheeled bin symbol. Do not dispose of WEEE as unsorted municipal waste and have to collect such WEEE separately.

Restriction of Hazardous Substances Directive (RoHS)

This device complies with the requirements of the EU RoHS Directive. Statements of compliance can be obtained by contacting support@yealink.com.

Safety Instructions

Save these instructions. Read these safety instructions before use!

General Requirements

- Before you install and use the device, read the safety instructions carefully and observe the situation during operation.
- During the process of storage, transportation, and operation, please always keep the device dry and clean, avoid collision and crash.
- Please attempt not to dismantle the device by yourself. In case of any discrepancy, please contact the appointed maintenance center for repair.
- Please refer to the relevant laws and statutes while using the device. Legal rights of others should be respected as well.

Environmental Requirements

- Place the device at a well-ventilated place. Do not expose the device under direct sunlight.
- Keep the device dry and free of dusts.
- Do not place the device on or near any inflammable or fire-vulnerable object, such as rubber-made materials.
- Keep the device away from any heat source or bare fire, such as a candle or an electric heater.

Operating Requirements

- Do not let a child operate the device without guidance.
- Do not let a child play with the device or any accessory in case of accidental swallowing.
- Please use the accessories provided or authorized by the manufacturer only.
- The power supply of the device shall meet the requirements of the input voltage of the device. Please use the provided surge protection power socket only.
- Before plugging or unplugging any cable, make sure that your hands are completely dry.
- Do not spill liquid of any kind on the product or use the equipment near water, for example, near a bathtub, washbowl, kitchen sink, wet basement or near a swimming pool.
- During a thunderstorm, stop using the device and disconnect it from the power supply. Unplug the power plug and the Asymmetric Digital Subscriber Line (ADSL) twisted pair (the radio frequency cable) to avoid lightning strike.
- If the device is left unused for a rather long time, disconnect it from the power supply and unplug the power plug.
- When there is smoke emitted from the device, or some abnormal noise or smell, disconnect the device from the power supply, and unplug the power plug immediately.
- Contact the specified maintenance center for repair.
- Do not insert any object into equipment slots that is not part of the product or auxiliary product.
- Before connecting a cable, connect the grounding cable of the device first. Do not disconnect the grounding cable until you disconnect all other cables.

Cleaning Requirements

- Before cleaning the device, disconnect it from the power supply.
- Use a piece of soft, dry and anti-static cloth to clean the device.
- Keep the power plug clean and dry.

Troublehooting

The unit cannot supply power to device other than Yealink device.
There is a bad connection with the plug.
1. Clean the plug with a dry cloth.
2. Connect it to another wall outlet.

The usage environment is out of operating temperature range.
1. Use in the operating temperature range.

The cable between the unit and the Yealink device is connected incorrectly.
1. Connect the cable correctly.

You cannot connect the cable properly.
1. You may have connected a wrong Yealink device.
2. Use the correct power supply.

Some dust, etc., may be in the port.
1. Clean the port.

Contact your dealer or authorized service facility for any further questions.

FCC Statement

This device complies with part 15 of the FCC Rules. Operation is subject to the following
two conditions: (1) this device may not cause harmful interference, and (2) this device must accept any interference received, including interference that may cause undesired operation.
Any Changes or modifications not expressly approved by the party responsible for compliance could void the user's authority to operate the equipment.

IC Statement

This device complies with Industry Canada's licence-exempt RSSs. Operation is subject to the following two conditions:
(1) this device may not cause interference; and
(2) this device must accept any interference, including interference that may cause undesired operation of the device. CAN ICES-3(B)
Le présent appareil est conforme aux CNR d'Industrie Canada applicables aux appareils radio exempts de licence. L'exploitation est autorisée aux deux conditions suivantes :
(1) l'appareil ne doit pas produire de brouillage;
(2) l'utilisateur de l'appareil doit accepter tout brouillage radioélectrique subi, même si le brouillage est susceptible d'en compromettre le fonctionnement.NMB-3(B)

Radiation Exposure Statement

This equipment complies with FCC and IC radiation exposure limits set forth for an uncontrolled environment. This equipment should be installed and operated with minimum distance 20cm between the radiator and your body.
Cet émetteur ne doit pas être Co-placé ou ne fonctionnant en même temps qu'aucune autre antenne ou émetteur. Cet équipement devrait être installé et actionné avec une distance minimum de 20 centimètres entre le radiateur et votre corps.

Contact Information

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Made in China

About Yealink

Yealink is a global leading provider of enterprise communication and collaboration solutions, offering video conferencing service to worldwide enterprises. Focusing on research and development, Yealink also insists on innovation and creation. With the outstanding technical patents of cloud computing , audio, video and image processing technology, Yealink has built up a panoramic collaboration solution of audio and video conferencing by merging its cloud services with a series of endpoints products. As one of the best providers in more than 140 countries and regions including the US, the UK and Australia, Yealink ranks No.1 in the global market share of SIP phones shipments.

Technical Support

Visit Yealink WIKI (http://support.yealink.com/) for the latest firmware, guides, FAQ, Product documents, and more. For better service, we sincerely recommend you to use Yealink Ticketing system (https://ticket.yealink.com) to submit all your technical issues.

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